



Career and Technical Education Programs Agriscience Project Center – Klein Oak **Student Rules and Procedures** **2021-2022**

The purpose of the Klein Independent School District (Klein ISD) Agriscience Project Center is to provide CTE-Agriscience students a safe location to raise animal projects for curriculum enhancement and to assist in meeting state-mandated Supervised Agricultural Experience Program (SAEP) requirements. The Agriscience learning experience consists of time spent at the Agriscience Project Center, as well as classroom instruction. This arrangement requires significant collaboration between the school, student, and parent. Your patience and positive attitude is vital as we work together to make this a productive and enjoyable learning experience for all!

A. Eligibility:

1. Student is enrolled in Klein ISD and is raising an animal project(s) for the KISD Project Show.
2. Student and parent/guardian must attend a mandatory meeting prior to utilizing the facilities. The Agriscience teacher will notify students of the time/location for this meeting. Failure to attend this meeting will result in not being able to use the facilities.
3. Ownership - Animal ownership may not change without teacher approval.

B. Facilities:

4. Stall/Pen Assignments - The Ag teachers will assign all stalls/ pens for student projects. These assignments may not be changed without *prior* approval by the Ag teacher.
 - a. First priority is given to projects for the KISD Project Show.
 - b. Raising animals at the center for non-KISD shows are of secondary concern; therefore, pens/stalls may not be available for that purpose.
 - c. Availability of pen/stalls for Junior FFA members will be allowed after all high school students have been served.
 - d. If Klein ISD projects (per specie) exceed available pen space, a lottery for available pens will take place as designated by the Agriscience Teacher to determine how the pens will be distributed.
5. Fees - A yearly fee (project show will be end of year) shall be paid prior to move-in as follows:
 - Cattle (per head) \$ 100.00
 - Swine (per head) \$ 30.00
 - Sheep/Goat (per head) \$ 25.00
6. Hours - The project center is open from 5:30 am until 10:00 pm each day. The farm facility is designated for students working with their project(s) and maintaining their areas, so excessive loitering is not allowed.
7. Access cards - Entrance to the project center is allowed through access cards only. Two access cards will be issued to each student by the Agriscience department. The initial cost will be

included in the farm fees. Lost or stolen cards should be reported to the Ag teacher immediately so they may be de-activated. Replacement cards may be purchased from your Ag teacher.

8. Guests - Guests are only permitted at the Ag farm with *prior* permission from the Ag teacher. Guests are limited to immediate family.
9. Pets - Household pets such as dogs, cats, etc. are not allowed at the project center.
10. Farm Gates - The individual farm gates must be opened/closed when entering/leaving the facility. Failure to close the gate will result in an alarm notifying the Klein ISD police department. Please be very careful to secure the gate.
11. Driving - You should drive only on designated areas. Please drive *slowly and with extreme caution* while on the property and on the roadways leading to the project center. Excessive noise, recklessness, littering, mudding or other disruptive displays will not be tolerated and will result in disciplinary action as outlined in rule (20.)
12. Modifications – Student shall not modify or damage the Project Center in any way. This includes, but is not limited to, sitting on gates/panels, throwing rocks, and damages caused by automobiles. No additions, subtractions, modifications, or construction relating to electricity, carpentry, plumbing or location may be made without *prior* approval.
13. Electricity - The student is responsible for the safe use of electricity on the Project Center. The use of electrical devices or extension cords must meet NEC and UL electrical codes. The following guidelines are for use on a farm facility:
 - a. Extension cords must be heavy-duty outdoor rated;
 - b. No Christmas lights or other lighting (other than heat lamps) is allowed;
 - c. Multiple cords from one outlet with a splitter are not allowed;
 - d. All extension cords may be run only with prior approval from the Ag teacher.
14. Cleanliness - The cleanliness of the project center is the direct responsibility of every student who has a project. The teacher will assign specific cleanup duties. Failure to attend farm workdays, without an excused absence, may result in eviction.
 - e. All feces and other organic waste must be deposited in the walled drop area and all other waste generated at the project center deposited in the small dumpster.
 - f. The cleanliness of the project center includes your assigned pen, community areas, proper storage of district equipment and supplies.
 - g. All materials, feed boxes, hay etc. must be stored in designated area. Storage in the alleyways is not permitted.
 - h. Sand and / or other bedding must follow guidelines outlined by teacher.
 - i. Failure to maintain proper cleanliness of facility may result in disciplinary action and/or eviction.
 - j. Up to \$ 50.00 pen cleanup fee may be assessed for students who cause the project center to be excessively dirty. The Ag teacher may determine if this fee is taken from the student's show check.

C. Care of Projects:

15. Student/parent may not feed, move, water or provide any care to another student's project(s) without *prior* permission from the animal(s) owner and supervising Ag teacher.
16. The student will provide a key or combination to the supervising Ag teacher for any locks that are applied that prohibit access to the pen of the project(s).
17. Student must administer prescribed medications under veterinary supervision when advised by the teacher if failure to do so would affect health of other student projects.
18. No animals shall be abused in anyway whether related to daily care, training, or malicious action. Animal abuse could result in immediate disciplinary action and/or eviction.

D. Safety and Discipline:

19. The student must comply with all Klein ISD High School Student Handbook policies and home campus rules while working at the Agriscience Project Center. Parents and school administrators shall be notified of student violations while at the Agriscience project center.
 - Any accident or safety hazard is to be reported *immediately* to the project area Ag teacher using the provided phone number.
 - Alcoholic beverages, controlled substances, and/or firearms are NOT allowed at any time. Any student or parent in possession of these items will have their project evicted.
 - The use of tobacco products is strictly prohibited by both parents and students. Please refer to student handbook for discipline guidelines.
 - Excessive loitering, games, and horseplay is not allowed.
20. The Ag teachers have the same measure of authority with the student at the project center as in the classroom. The Ag teacher may have additional campus-specific rules, projects, and project center guidance. Such information will be distributed by the Ag teacher to the student.
21. Point System – The following point system will be utilized to enforce disciplinary action for students with animals in the project center. This point system will assist in tracking and evaluating student eligibility status during a growing season. The points system will start each year on March 1, regardless of when animals may enter the facility.
 - Everyone begins with 4 points. This is on a “per student” basis regardless of the number of animals a student is raising at the facility.
 - Each guideline and/or rule that a student fails to follow will result in a consequence of a point value deduction from the student's current total.

Examples include, but are not limited to, the following:

- Failure to complete daily stall recordkeeping sheets;

- 1/2 pt AM, 1/2 pt PM;
- Failure to swipe access card at entry gate;
- Failure to complete assigned cleaning duty;
- Failure to properly clean pen per Ag Teacher standards;
- Reckless driving
- Failure to comply with dress code;
- Inappropriate behavior in facility; and
- Failure to follow any established facility rule.

○ Students may earn additional points for effort above and beyond what is required. Any student desiring to earn additional points should receive *prior* approval from the Ag teacher before beginning activity. The Ag teacher will assign point values for these additional activities.

○ **If your points reach 0 or below, then you will be evicted from the Project Center.**

22. KISD Ag teachers and administration reserve the right to pursue immediate eviction and/or other disciplinary action when warranted.

23. Students receiving a disciplinary assignment (i.e. ISS/OSS) shall work directly with their campus administrator(s) and Ag teacher to coordinate facility access during the discipline period.

E. Removal of Projects:

24. All animals must be removed from the project center within five (5) days following the KISD project show. Projects not removed become property of the FFA chapter and will be sold. Students that become ineligible to show must have the projects removed within five (5) days.

Exceptions include:

- a. Heifers to be exhibited the following year at the KISD Livestock Show may be allowed to remain on the facility based on available pen/pasture space. Please coordinate with Ag teacher.
- b. Heifers that complete their show status at HLSR/Star of Texas during the current school year may remain on the farm, but shall be removed within one (1) week following the completion of the HLSR/Star of Texas heifer show. Please coordinate with Ag teacher.
- c. Major show market animals may remain on the farm, but shall be removed by the date of the show during the current school year.
- d. An exception may be granted for removal with prior approval from the program director.

25. Breeding livestock, with the exclusion of beef heifers, will not be allowed to be housed at the facility.

26. Any evicted project must be removed within three (3) days of notification; otherwise, the animal will become the property of the FFA chapter and will be sold

F. Other:

27. The Klein ISD is not responsible for loss/damages to personal property/livestock on the Agriscience Project Center facilities.

- Your patience and positive attitude is vital as we work together to make this a productive and enjoyable learning experience for all participants.
- Please contact your Agriscience teacher(s) with questions and/or concerns related to the Agriscience Project Center and sign/return the “Acknowledgement of Rules and Procedures” in a timely manner.
- Best wishes for a successful year!



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Agriscience Project Center – Klein Oak
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My signature below indicates that I understand the Agriscience Project Center rules and procedures as stated above and agree to the terms. I will seek additional clarification from my Ag teacher(s) if I have questions/concerns in the future.

Student Name - PRINTED

Student Signature

Date

Parent Signature

Date

Emergency Contact Information:

Home phone: _____

Student cell phone: _____

Student e-mail address: _____

Parent name(s): _____

Parent cell phone(s): _____

Parent E-mail address(es): _____